

January 16, 2019

The Norton City Council met in regular session Wednesday, January 16, 2019, at 5:30 p.m., with Mayor Jim Miller presiding. Council members present were Jerry Jones, Robert Bowman, Gerald Jones, Donna Foley, and Ron Briery. Dennis Gilhousen was absent. Others present were Darel Boston, Chriss McDiffett, Curt Bozarth, Jan Maley, Dave Donovan, Shawn Myers, David Davis, Jon Boxler, Dana Paxton, Cameron Archer, Kyle Jones, Cynthia Cullumber, Gerry Cullumber, Jody Enfield, Karen Griffiths, James Moreau, and Darla Ellis. Jody Enfield led those present in the Flag Salute and Darel Boston gave the invocation.

No building permits were presented.

Mayor Miller presented an appreciation plaque to Chriss McDiffett for his service to the City as Councilman of Ward I from April 16, 2014 to January 14, 2019. He thanked him for his years of service and for all of the committee and council meetings that he had attended over the years. Chriss McDiffett left the meeting.

Mayor Miller presented a plaque of appreciation to Curt Bozarth for 15 years of service as a City employee since February 10, 2003. Curt also previously worked for the City for 7 years from 1982 to 1989, for a total of 22 years of service. He also presented a plaque of appreciation to Jan Maley for 35 years of service as a City employee since August 17, 1983. He thanked both employees for their years of service to the City.

Motion was made by Ron Briery and seconded by Robert Bowman to approve the January 2, 2019 city council meeting minutes. Vote taken. Motion carried.

Shawn Myers and Dave Donovan of Keller Leopold Insurance were present regarding the upcoming bid request for the City's Business Protection Policy. Shawn stated Keller Leopold had planned to submit a bid through Traveler's Insurance, but found out the market with their carrier had been blocked by Boxler Insurance, who currently provides the City's insurance through Employer's Mutual Company. Shawn asked the City to consider approving an Agent of Record letter for this particular carrier, to allow them to submit a bid in addition to Boxler Insurance who has used Employer's Mutual in the past. He stated Keller Leopold is a local agency with local ownership and they have a direct appointment with Travelers Insurance. Boxler Insurance would be going through a broker through another state to bid with Travelers Insurance. Shawn stated they provide insurance to 45 different government entities including cities, counties, townships and schools. They have experience dealing with Traveler's and can make a competitive quote, and feels it is fair to allow both local agencies to submit bids through different companies. Dave Donovan stated it would be beneficial for the City to keep the coverage local.

David Davis was present representing Boxler Insurance, and stated he had already submitted an application through his broker for Traveler's Insurance; he stated Boxler Insurance was the first to submit. He said if the City agrees to an Agent of Record letter for Keller Leopold to submit a bid through Traveler's Insurance, the City would be blocking him from submitting a bid through Traveler's. Boxler Insurance would like to get bids from both Employer's Mutual Company and Traveler's Insurance to see which is the most competitive. Mayor Miller stated he would refer the issue to the Finance Committee and they would make a recommendation at the next council meeting on February 6. Bids are due by March 1. Shawn Myers, Dave Donovan, David Davis and Jon Boxler left the meeting at 5:43 p.m.

Motion was made by Ron Briery and seconded by Jerry Jones to approve the appointment of Casey Woken as a volunteer fireman. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Robert Bowman to approve the purchase of 31 air pack bottles and 5 Scott Air Packs at a cost of \$23,601.75 from Dalmation Fire Equipment, Inc. of Eaton, Colorado. The fire department had budgeted \$27,000 for the purchase. Vote taken. Motion carried.

Fire Chief Cameron Archer reported he was recently informed the new fire truck will not be finished and ready for delivery until June.

Motion was made by Ron Briery and seconded by Robert Bowman to waive the third reading of Ordinance #1720. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Robert Bowman to adopt Ordinance #1720, levying special assessments on certain property to pay the costs of internal improvements in the City of Norton, Kansas, as previously authorized by Resolution #4-2018 of the City, and providing for the collection of such special assessments. This levy is for the purpose of paying costs of the street improvements on Valley Vista Drive, North Brown Avenue, Woods Street, and Wilberforce Street. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Robert Bowman to recess the City Council meeting at 5:46 p.m., to conduct a Public Building Commission meeting. Vote taken. Motion carried.

The Norton Public Building Commission meeting was called to order on January 16, 2019 at 5:46 p.m., with the following PBC members present: Jim Miller, Jerry Jones, Robert Bowman, Gerald Jones, Donna Foley, and Ron Briery. Dennis Gilhousen was absent.

According to the PBC Bylaws, the PBC shall hold an annual meeting on the first calendar meeting after council members are sworn in, where the President, Vice President and Secretary shall be elected each year. The oath of office was given on January 14th to the newly elected and re-elected council members Gerald Jones of Ward I, Donna Foley of Ward II, and Ron Briery of Ward III.

Motion was made by Ron Briery and seconded by Robert Bowman to approve the minutes of the January 17, 2018 PBC Meeting. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Donna Foley to elect Jerry Jones as PBC President. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Ron Briery to elect Donna Foley as PBC Secretary. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Robert Bowman to elect Dennis Gilhousen as PBC Vice President. Vote taken. Motion carried.

A 2018 Financial Report was presented on the Public Building Commission Fund. Motion was made by Ron Briery and seconded by Donna Foley to accept the Financial Report. Vote taken. Motion carried.

There was no further business for the PBC, so motion was made by Ron Briery to adjourn the PBC meeting at 5:50 p.m. The PBC meeting was adjourned.

The Norton City Council meeting was reconvened at 5:50 p.m.

Motion was made by Jerry Jones and seconded by Donna Foley to nominate Ron Briery as Council President. Vote taken. Motion carried.

Motion was made by Gerald Jones and seconded by Robert Bowman to approve the appointment of Ron Briery and Jerry Jones to the Airport Board. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Donna Foley to approve the appointment of Mayor Miller, James Moreau and Darla Ellis as K.M.E.A. Council Representatives. Vote taken. Motion carried.

Motion was made by Robert Bowman and seconded by Donna Foley to approve the appointment of Jerry Jones as County Commission Council Representative. Jerry stated he will not be able to attend the meetings during the day and felt someone who could attend should be appointed. Vote taken. Motion carried 4-1 with Jerry Jones voting no.

Motion was made by Ron Briery and seconded by Gerald Jones to approve the appointment of Ron Briery as the Bed Tax Committee Council Representative. Vote taken. Motion carried.

Motion was made by Donna Foley and seconded by Gerald Jones to approve the appointment of Mayor Miller to the Library Board. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Gerald Jones to approve the appointment of Mayor Miller, James Moreau and Jerry Jones to the Solid Waste Committee. Vote taken. Motion carried.

Motion was made by Donna Foley and seconded by Gerald Jones to approve the appointment of Donna Foley and Gerald Jones to the Economic Development Committee. Jerry Jones said he is currently Chairman of this Committee. Karen Griffiths stated the Committee would need to elect a new Chairman. Vote taken. Motion carried 4-1 with Jerry Jones voting no.

Motion was made by Ron Briery and seconded by Donna Foley to approve the appointment of Dennis Gilhousen as the Chamber of Commerce Council Representative. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Donna Foley to approve the appointment of Robert Bowman to the 20/20 Emergency Planning Committee. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Gerald Jones to approve the appointment of Darla Ellis as Norton City Clerk. Vote taken. Motion carried.

Motion was made by Robert Bowman and seconded by Gerald Jones to approve the appointment of Patty Rowh as Norton City Treasurer. Vote taken. Motion carried.

Motion was made by Gerald Jones and seconded by Ron Briery to approve the appointment of Gerry Cullumber as Chief of Police. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Robert Bowman to approve the appointment of Karen Griffiths as Norton City Attorney. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Donna Foley to approve the appointment of Doug Sebelius as Norton City Prosecutor. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Jerry Jones to approve the appointment of Cameron Archer as Norton Fire Chief. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Jerry Jones to approve the appointment of Jerry Hawks as Municipal Judge. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Jerry Jones to approve The Norton Telegram as the official City Newspaper. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Gerald Jones to approve K.Q.N.K. as the official City Radio Station. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Ron Briery to approve Dennis Gilhousen as chairman, Ron Briery as vice chairman and Gerald Jones to the Finance Committee. Vote taken. Motion carried.

Motion was made by Robert Bowman and seconded by Donna Foley to approve Gerald Jones as chairman, Dennis Gilhousen as vice chairman and Robert Bowman to the Utility Committee. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Ron Briery to approve Donna Foley as chairman, Jerry Jones as vice chairman and Ron Briery to the Personnel Committee. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Jerry Jones to approve Ron Briery as chairman, Donna Foley as vice chairman and Jerry Jones to the Public Safety Committee. Vote taken. Motion carried.

Motion was made by Donna Foley and seconded by Ron Briery to approve Jerry Jones as chairman, Robert Bowman as vice chairman and Donna Foley to the Parks Committee. Vote taken. Motion carried.

Motion was made by Robert Bowman and seconded by Ron Briery to approve Robert Bowman as chairman, Gerald Jones as vice chairman and Dennis Gilhousen to the Public Works Committee. Vote taken. Motion carried.

Karen Griffiths presented an Ordinance, allowing the sale of 6% cereal malt beverage effective April 1, 2019, to update the City Code to be consistent with new state regulations for the sale of enhanced cereal malt beverages. Motion was made by Ron Briery and seconded by Robert Bowman to waive the formal first reading of Ordinance #1721, amending a portion of Chapter 3 of the City Code, regulating the sale of cereal malt beverage and beer containing not more than 6% alcohol by volume within the City of Norton. Vote taken. Motion carried.

Chief of Police Gerry Cullumber reported he is still waiting to hear if the \$45,000 Justice Assistance grant request for a records management system for the police department will be approved. He also stated the Police Department will have a Community Meeting and also provide information regarding Foster Family Care on February 20th at the Norton Public Library at 6 p.m.

James Moreau presented a Change Order for the electric distribution grant project, to modify the bypass switches above reclosers #1-5 from an interior position to an exterior position on the existing substation structure and associated insulators, bus modifications and jumper modifications. This would allow activation of the switches from a safer position. Motion was made by Ron Briery and seconded by Robert Bowman to approve Change Order #1 for the electric distribution CDBG grant project in the amount of \$36,951.79, with 4 weeks being added to the substantial completion date, and 2 weeks being added to the final completion date. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Donna Foley to adopt Resolution #3-2019, declaring the City of Norton to be an official entrant in the Kansas Pride Program for 2019. Vote taken. Motion carried.

A council work session was scheduled for January 24 at 3:30 p.m., to discuss a 1-year and a 5-year plan with the department heads. A Personnel meeting and a Finance meeting also need to be scheduled.

Motion was made by Ron Briery and seconded by Robert Bowman to approve Appropriating Ordinance #2 as a whole. Vote taken. Motion carried.

Motion was made by Ron Briery to adjourn. Council adjourned at 6:39 p.m.

ATTEST: _____
City Clerk

Mayor: _____
James L. Miller