

## February 15, 2017

The Norton City Council met in regular session Wednesday, February 15, 2017, at 5:30 p.m., with Mayor Jim Miller presiding. Council members present were Jerry Jones, Dennis Gilhousen, Jeff Urban, Chriss McDiffett, Gary Lacy and Ron Briery. Others present were Justine Benoit, Craig Eveleigh, Robert Bowman, Dana Paxton, Dan Sisk, Jamie Amlong, Ron Ridley, Karen Griffiths, Chad Buckley and Darla Ellis.

Motion was made by Ron Briery and seconded by Dennis Gilhousen to approve the February 1, 2017, council meeting minutes as amended. The council appointments to the Airport Board were amended to Ron Briery and Jeff Urban and the council appointments to the Economic Development Committee were amended to Jerry Jones and Mayor Miller. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Dennis Gilhousen to approve the appointment of Wesley Kirkwood to replace Laurie Cliff on the Housing Authority Board, due to a conflict of interest. Wesley's term will expire in February of 2019. Ron Briery stated he felt the open position should be advertised before the position is filled. Vote taken. Motion carried 5-1 with Ron Briery voting no.

The following building permits were presented:

Norton American Legion Post #63	- \$153,600	– Construct new commercial building at 305-307 S. Second
Love's Travel Stops #60	- \$ 25,000	– Commercial addition at 303 W. Holme
John Sanders	- \$ 200	– Demolition of shed in backyard at 314 N. Jones

Justine Benoit of Northwest Kansas Planning and Development Commission was present to discuss the contract and documents for the grant which was awarded for electrical improvements. The grant award is \$400,000 and the City's matching funds total \$544,900. The contract has a May 1 start date, so nothing can be done prior to May 1; she will then begin the environmental clearance and the Engineer can begin the design. Motion was made by Ron Briery and seconded by Gary Lacy to approve the Grant Agreement with the State of Kansas Department of Commerce for project #17-PF-024. Vote taken. Motion carried.

Robert Bowman said there are 5 street lights out on Highway 36. Chief of Police Ron Ridley stated he will have the officer on duty prepare a list to give to the Electric Distribution department.

Craig Eveleigh was present to report that the Recreation Commission and the Norton County Community Services Association have agreed to share the cost to put in a new building in Elmwood Park and will share the building. It will be placed on the existing cement foundation east of the football field, after the City demolishes the existing building. Dennis Gilhousen said it would be good for them to meet with the Parks Committee with their plans for the building and what they want for electric and water services. They also need to review and approve the agreement, outlining the requirements for them to set a building at that location and protect the city's interest regarding liability. Ron Briery reminded Craig that they will need to get a building permit prior to construction.

Motion was made by Ron Briery and seconded by Jeff Urban to postpone the 3<sup>rd</sup> reading of Ordinance #1695 amending Chapter 16 of the City Code as it pertains to zoning regulations within the City of Norton, regarding the regulation of temporary storage/shipping containers for further discussion by the Public Safety Committee. Jeff Urban said he would like to get a storage container in the future to store materials for a construction project. Ron Briery said there is an existing storage container that was allowed by previous administration. Council recommended that the Code Inspector make a list of all existing storage containers in town in the residential district. Vote taken. Motion carried 5-1 with Jerry Jones voting no.

Mayor Miller stated the school is requesting a reduced speed or school zone with signage on Armory Drive from Truman to Eisenhower. Ron Ridley stated with the new parking lot, it is a safety concern and he is not opposed to it. Council directed the City Attorney to prepare an Ordinance, reducing the speed on Armory Drive from West Avenue to State Street, making it 20 mph all the time.

Gary Lacy stated he has also been asked if a stop sign could be installed going East at Wilberforce and Grant Street. There are concerns regarding the safety of children walking home from school when students leave the school parking lot going east. The Chief of Police will look at this and report back.

City Administrator Chad Buckley reported the water main from the airport to Ag Valley has been installed and will be put into service when KDHE approves it. The electric department has demonstrated two bucket trucks and will be putting specifications together in the near future. The Lions Club has donated two additional park benches to the City which are made of recycled tires. J.P. Metzler and Chad met with a sales engineer from Fluid Equipment to discuss the amount of air that needs to be provided to the digester and will get an estimate to install diffusers in the two basins. The Mayor and Parks Supervisor will be going to look at a new Rhino mower tomorrow. The Christmas Lighting Committee is discussing plans for lighting in December of 2017. The curb at the Catholic Church has been painted for handicap parking.

Motion was made by Gary Lacy and seconded by Jerry Jones to hire Chancey Dial for the vacant Water/Wastewater Plant Operator position at a starting pay range of 9-A. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Dennis Gilhousen to hire Erin Archer and Adrienne Hager as Co-managers of the Norton Aquatic Center for the 2017 season. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Jeff Urban to approve the following 2016 utility write offs and have the City Attorney proceed with the collection process, with the collection fee being assessed as an additional cost as authorized by Ordinance #1583:

**2016 UTILITY WRITE-OFFS**

	<i>Name</i>	<i>Acct. #</i>	<i>Service Address</i>	<i>Comments</i>	<i>Amount</i>
1.	Adams, Brandi	9-1164	608 W. Crane	No forward	125.65
2.	Bangle, Sylvia	2-612	418 S. Second	Read out 10-14-16	103.65
3.	Beal, Jonathan	9-1165	608 W. Crane	No forward	441.84
4.	Brinkman, Trenton	7-686	301 ½ E. Crane	No forward	156.46
5.	Brooks, Pat	7-1181	401 E. Lincoln	Deceased	577.68
6.	Burk, Amber	13-544	1002A Kennedy	No forward	898.56
7.	Bussen, Bill	8-710	708 N. Second	Deceased	294.79
8.	Cookson, Stephanie	7-440	710 N. Wabash	No forward	503.73
9.	Discuillo, Christina	1-377	107 S. Wabash	Read out 05-19-16	336.16
10.	Eggleston, Daniel	6-851	319 N. Norton	Read out 09-01-16	675.29
11.	Farrell, Katelyn	1-152	308 S. Kansas	Read out 08-08-16	427.31
12.	Foley, Letisha	5-242	308 N. Graves	Read out 06-24-16	298.60
13.	Foley, Paul	3-321	110 S. Brown	Read out 03-18-16	704.95
14.	Gough, Warnetta	6-1041	514 N. Norton	No forward	441.07
15.	Hadley, Elise	6-1241	712 N. Norton Apt. 2	Read out 01-04-16	112.59
16.	Henry, Stephanie	3-883	511 W. Washington	No forward	21.77
17.	Horacek, Teresa	9-944	404 W. Crane Apt. 2	No forward	306.60
18.	Hudson, Shawn	2-1392	403 South St.	Read out 06-01-16	223.08
19.	Jeltz, Kristi	5-1089	328 W. Lincoln	Read out 02-19-16	57.36
20.	Jeltz, Steve	5-1521	509 W. Waverly	Read out 02-19-16	265.13
21.	Jordan, Brandon	13-543	1002A Kennedy	No forward	272.15
22.	Keller, David	3-353	114 S. Brown	Read out 11-01-16	437.13
23.	King, Jason	5-594	411 N. Brown	No forward	793.27
24.	Kirk, Stephen	8-320	703 N. First	Read out 11-15-16	307.29
25.	Larington, Zal	7-48	112 N. Wabash Apt. 3	No forward	14.23
26.	Lindsay Jr., Richard	11-556	703 Sun Ave.	Read out 10-27-16	317.02
27.	Mahoney, Daniel	5-975	314 W. Lincoln	No forward	788.74
28.	Majors, Amanda	5-1574	606 W. Waverly	Read out 04-11-16	47.96
29.	Majors, Jason	2-251	314 S. First	Read out 06-24-16	315.68
30.	Martinez, Mario	6-892	401 N. Norton	No forward	138.38
31.	Miller, Gina	2-1163	411 W. Washington	Read out 05-10-16	95.96
32.	Mock, Miranda	1-1092	403 E. Washington	No forward	244.99
33.	Naegele, Devyn	6-1808	106 E. Warsaw	Read out 05-03-16	111.63
34.	New, David	5-1072	327 W. Lincoln	Read out 10-19-16	509.68
35.	Norman, Dawn	11-353	408 E. Holme	Read out 06-01-16	368.04
36.	Obermiller, Amanda	4-161	402 N. State	Read out 04-01-16	315.42
37.	Pinzenscham, Aaron	7-49	112 N. Wabash Apt. 3	No forward	271.11
38.	Rogers, Brian	6-1809	106 E. Warsaw	No forward	358.01
39.	Rowe, Dustin	13-573	1003A Kennedy	Read out 10-27-16	241.98
40.	Simmons, Alisha	8-340	705 N. First	Read out 07-06-16	238.23
41.	Stillion, Terrie	3-382	307 W. Main	Read out 04-11-16	372.58
42.	Turman, Belinda	5-1120	332 W. Lincoln	Read out 11-29-16	690.24
43.	Vasbinder, William	9-939	404 W. Crane Apt. 2	No forward	516.48
44.	Westenskow, Shad	6-1722	305 E. Waverly	Read out 11-15-16	237.28
45.	Wilcox, Larry	13-533	1001B Kennedy	No forward	170.05
46.	Winters, Michael	5-1434	707 W. North	No forward	384.74
47.	Wooley, Tenessa	8-654	610 N. Second	Read out 04-28-16	343.51
				<b>TOTAL UTILITY</b>	<b>15,874.05</b>

Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Gary Lacy to approve a \$150 donation to Norton Post Prom to be paid from line item 16.16.283. Vote taken. Motion carried.

Motion was made by Dennis Gilhousen and seconded by Ron Briery to add Saturday, July 8<sup>th</sup> to the Elmwood Park Schedule of Events for a Disc golf tournament. Vote taken. Motion carried.

Dennis Gilhousen asked if anything has been done about the leaking roof on the new parks building in Elmwood Park. Chad stated nobody has been here to fix it yet.

Jeff Urban said he was unhappy to hear that a vicious dog which was involved in several incidents and should have been put down was released to its owner from out of town last week. City Attorney Karen Griffiths stated the Judge has the authority to release a dog to go back with its owner.

Chriss McDiffett reported on the Airport Board meeting. Kellen Jacobs has talked to the Board about putting a sidewalk on the north side of Armory Drive from State Street to West Street on Airport property, and they support the idea. Shad Chandler has amended the size of his airport hangar, and requested that a lease agreement be prepared on the building. The electrical lines to the hangar will need to be put in conduit. The Airport Board also discussed the electricity used at the airport and will check some meters on different hangars to see what the electrical usage runs before discussing it further.

Gary Lacy requested that the street sweeper be used around town to clean some areas up.

Ron Briery thanked the Refuse Department for helping Lanny and Sara Davis recently, when they needed assistance getting into their house.

Ron Briery stated the Public Safety Committee discussed the Personnel Rules regarding the number of working days in a month required in order to accrue sick and vacation leave. Karen Griffiths was asked to review this section and prepare language that would specify the number of hours required in a month rather than working days. She was also asked to look at the last paragraph of Section 3-15 regarding training and travel time.

Ron Briery stated the Demolition permits and Building permits were discussed and will be discussed further by the committee, including the permit fees. The building permit will include a check-off list in the future.

Motion was made by Jerry Jones and seconded by Ron Briery to approve Appropriating Ordinance #4 as a whole. Vote taken. Motion carried.

Motion was made by Ron Briery to adjourn. Council adjourned at 6:38 p.m.

ATTEST: \_\_\_\_\_  
City Clerk

Mayor: \_\_\_\_\_  
James L. Miller